INSPECTION REPORT OF LOSS OR DAMAGE

☐ CONCEALED SHORTAGE / DMG NOTED AFTER DELIVERY ☐ VISIBLE SHORTAGE / DMG NOTED AT DELIVERY

SHIPPER	DATE OF SHIPMENT	PRO NUMBER
CONSIGNEE	DATE OF DELIVERY	CLAIM / FILE #
DESTINATION BRANCH / AGENT	DATE INSPECTION REQUESTED	☐ LOSS, OR ☐ DAMAGE
ORIGIN BRANCH / AGENT	DATE OF INSPECTION	☐ PREPAID, OR ☐ COLLECT

COULD LOSS OR DAMAGE HAVE BEEN NOTICED AT TIME OF DELIVERY? _____

WERE GOODS UNPACKED BEFORE THE INSPECTION WAS MADE? _____

WERE CONTAINERS AND PACKING AVAILABLE FOR INSPECTION? _____

WHAT EVIDENCE WAS THERE OF PILFERAGE BEFORE DELIVERY? _____

WAS THERE SUFFICIENT SPACE IN THE PACKAGE TO CONTAIN MISSING GOODS? _____

WHAT MATERIAL OCCUPIED THE REMAINING SPACE? _____

DID A COMPARISON WITH INVOICE OR PACKAGE WEIGHT, VERIFY LOSS? _____

IF RELEASED VALUATION, SHOW WEIGHT OF ARTICLES DAMAGED OR SHORT _____

TYPE OF CONTAINER? _____ (CARTON, BOX, CRATE, ETC.) NEW OR OLD? _____ WIRED ☐ CORDED ☐ STRAPPED ☐ NAILED ☐ SEALED ☐

BOX MAKER'S GROSS WEIGHT LIMIT _____

GROSS WEIGHT OF LOADED CARTON _____

IF CARTON, WERE FLAPS GLUED? _____

WERE SEAMS OR EDGES SPLIT? _____

PRECAUTIONARY MARKINGS:

☐ HANDLE W/CARE ☐ FRAGILE ☐ DO NOT DROP ☐ FRAGILE ☐ GLASS ☐ FREEZABLE ☐ TEMP CONTROL REQ. ☐ DIRECTIONAL ☐ NONE ☐ OTHER

HOW WERE GOODS PACKED? _____

DO YOU CONSIDER ADEQUATELY PACKED OR PROTECTED? _____

WHAT CONDITION OF CONTAINER OR CONTENTS INDICATED LOSS OR DAMAGE OCCURRED WITH CARRIER? _____

TO PREVENT COMPARABLE DAMAGE IN THE FUTURE, HOW IN YOUR JUDGEMENT SHOULD THE FREIGHT HAVE BEEN PACKED OR PREPARED FOR SHIPMENT? _____

NO. OF ARTICLES	DESCRIBE FULLY NATURE AND EXTENT OF LOSS OR DAMAGE	INVOICE PRICE
	(IF NECESSARY USE OTHER SIDE OF THIS FORM)	

WILL THERE BE SALVAGE? _____

ESTIMATED VALUE OF THE SALVAGE? _____

WHAT DISPOSITION WILL BE MADE OF THE SALVAGE? _____

CONSIGNEE _____

CARRIER _____

BY _____

BY _____ INSPECTOR

THIS REPORT IS MERELY A STATEMENT OF FACTS AND NOT AN ACKNOWLEDGEMENT OF CARRIER'S LIABILITY.

NOTE: A CLAIM MAY ONLY BE FILED BY THE PAYOR OF THE FREIGHT CHARGES.

WHEN PRESENTING A CLAIM FOR LOSS AND DAMAGE, ATTACH THE FOLLOWING DOCUMENTS:

1. VENDOR'S INVOICE SHOWING THE PRICE OF LOST OR DAMAGED GOODS.
2. ITEMIZED STATEMENT, DETAILING HOW THE AMOUNT OF LOSS CLAIMED HAS BEEN CALCULATED.
3. CONSIGNEE'S COPY OF THE FREIGHT BILL BEARING LOSS OR DAMAGE NOTATION (PROOF OF DELIVERY).
4. INVOICE DETAILING PARTS AND LABOUR.
5. COPY OF PAID FREIGHT BILL.
6. THIS INSPECTION REPORT.

CLAIM FORMS AND OTHER NECESSARY DOCUMENTS TO PROPERLY PRESENT YOUR CLAIM MAY BE OBTAINED FROM THE CARRIER'S AGENT.